

OXFORD HIGH SCHOOL BOOSTER CLUB

Boosting Spirits, Building Success

DEPOSIT FORM

Club/Organization: _____

Fundraising Activity where money came from: _____

Costs associated with the Fundraiser – fees, expenses, etc. (this money is not subject to the 5% Booster Club deduction): _____

Cash TTL \$ _____ Check TTL \$ _____ Venmo Total \$ _____

Square* TTL \$ _____ Minus Sq fees \$ _____ TOTAL Fundraiser Amount: \$ _____

Bank Deposit TTL \$ _____

**Totals verified by (initials): _____

Turned in by (initials): _____ Received by (initials): _____

Date: _____

* Square for OHSBC **deposits must be verified by two advisory members

PLEASE CONTACT THE **OHS BOOSTER CLUB, TREASURER**

(Keri King 203-209-6968 or ohsbctreasurer@yahoo.com)

To make arrangements for depositing your organization's funds

IMPORTANT: DO NOT MAIL FUNDS OR DROP OFF AT OHS.

FUNDS TO BE TURNED IN **NO LATER THAN TWO WEEKS AFTER** EVENT/FUNDRAISER OR ADDITIONAL FUNDRAISING WILL BE SUSPENDED UNTIL DEPOSIT IS CURRENT.

Deposit Date: _____
Logged in checkbook: _____
Quicken entry: _____
Advisory Spreadsheet: _____

Form: 070614B – March 2018

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www.OHSboosterclub.com